

## **Field Hockey Canada Billeting Program**



With a large majority of national team programming occurring in Vancouver, BC, there has been an increase in national team athletes across the country moving to Vancouver for extended periods of time to centralize with their respective national team programs.

Given the costs associated with this, Field Hockey Canada is introducing the FHC Billeting Program and is seeking interest from families based in Vancouver who may be able to participate as billeting hosts. To indicate your interest / availability, please complete the expression of interest form attached to this letter.

This program will be for pre-selected families to host 1-2 members of FHC's Junior or Senior national team for periods of time during centralized training. It will only be for identified athletes within Field Hockey Canada's National Team pathway, and billeting will only be for approved National Team training or periods of centralization.

For the billet families, it means opening up their homes to Canada's young field hockey players, giving them an opportunity to share experiences within the billet family unit, while for the player who is billeting, it is a chance to share different cultural and social experiences in a safe and affordable environment.

We are happy to be able to provide some more in-depth information designed to assist manage expectations. Please refer to the following information below:

### **For Host Families**

- If possible, the billet family should billet two players from the same team. This may alleviate any apprehension a player may have specific to staying with a host family.
- A player should not share a bedroom with anyone other than another athlete, provided that the athlete is of the same gender.
- Two players with more than a 2 year age difference should not share a bedroom. If this is unavoidable due to space in the home, a third person should be present, or the door should be left open at all times.
- No sexual contact will take place between visiting players and individuals in the host family, or those who live with the host family.
- Transportation is the responsibility of the billet to pre-arrange, prior to arriving in Vancouver. If the host family is available/comfortable providing transportation to and from training/games, that will be arranged prior to arrival.
- Please make your billet feel at home with good family hospitality.
- The host family is required to provide necessary meals as required based on the scheduled games, practices and outings, as well as access to internet and laundry facilities.
- If your billet does have permission to go out, give them a definite deadline by which to be home and know their whereabouts.
- Host families should not lend their billet money.
- Do not lend your billet any motor vehicle
- Must have completed CAC SafeSport Training (<https://safesport.coach.ca/>)

## **For Billeted Athletes**

- When billeted in someone's home be polite and courteous at all times.
- Be considerate and offer to assist your hosts in household chores.
- As a guest you are expected to follow the normal routine of your host family.
- Check and obey all house rules but do not be afraid to speak with your team coaches or your parents if you are unsure about anything.
- Always keep your hosts informed of your movements and if delayed unexpectedly, contact your hosts immediately.
- Do not borrow money or motor vehicles from your hosts.
- Ask before using the telephone unless it is an emergency situation.
- Must have completed CAC SafeSport Training (<https://safesport.coach.ca/>)

## **Process and Cost structure**

Interested families will be asked to provide:

- 1) A criminal reference check with vulnerable sector check for any members of the household over 18.
- 2) A detailed description of why they are interested in being a host family
- 3) A detailed description of the space available for hosting an athlete, and how many athletes(maximum) they can, or prefer to host.

Billet families will receive an amount of \$100 per week for the duration of the time that the athletes are staying with the family to cover food, hydro and other nominal costs. The minimum stay will be one week. Athletes will be responsible for these costs, and will be required to pay ahead of their arrival to the host family. Field Hockey Canada will manage all transactions to ensure timely payment and correct management of funds.

Billeted athletes will be required to sign an agreement upon arrival which they must abide to the rules laid out in FHC's billeting policy. A breach of this can result in terminating a stay early, without reimbursement.

Field Hockey Canada believes the welfare of everyone involved in the sport is the foremost consideration and in particular, the protection of children/athletes in the sport is the responsibility of each individual, member and special interest group in the field hockey community. We are committed to being a leader in providing safe, healthy and inclusive environments for all participants, at all levels of the game.

Field Hockey Canada SafeSport Policy, Reporting Procedures and Resources are available on our website.

If there is an extenuating circumstance that an athlete is required to leave prior to their scheduled stay, they will be refunded on a pro-rated amount for the days stayed.

For long term stays(more than one week), a member of Field Hockey Canada will provide weekly check in's with both families, and billeted athletes.

All billets and billet families will be expected to abide by Field Hockey Canada's Code of Conduct, found here: <http://www.fieldhockey.ca/wp-content/uploads/Policies/Code%20of%20Conduct%20and%20Ethics.pdf>

