



**Terms of Reference
Field Hockey Canada Officials Committee**

Title	Field Hockey Canada (FHC) Officials Committee
Mandate	<p>The mandate of the Officials Committee is to identify, develop, and prepare officials* for domestic and international competition.</p> <p>*Use of the word “Officials” encompasses: Umpires, Umpires Managers, Umpire Assessors, Umpire Coaches/Trainers, Technical Officials (including Judges) and Technical Delegates.</p> <p>Key Duties:</p> <p>All recommendations are subject to the approval of the FHC BoD</p> <ul style="list-style-type: none">● Create, maintain, manage use of and assist in delivery of FHC course materials and resources for development of all officials● Develop, implement, and evaluate officiating pathways in accordance with FHC, PAHF, and FIH strategic plans● Develop, maintain and ensure implementation of national standards, including hosting procedures, codes of conduct, technical regulations and other rules for FHC sanctioned events● Provide interpretation and advice on rules of hockey and any proposed amendments and updated guidelines from FIH or PAHF. Share the interpretations and advice to PSO’s and FHC officials through appropriate media channels● Communicate and collaborate with provincial associations through FHC staff, or Chair, to facilitate and enhance the development of local umpires and officials● Manage the call for officials as it relates to major domestic events● Manage the list of eligible/qualified officials for domestic events including officiating level, qualifications, future goals, and recent assessments/evaluations● Appoint officials for major domestic events, while balancing opportunities for development, geographic representation and potential cost restrictions



	<ul style="list-style-type: none">● Ensure opportunity for individual evaluations are provided and feedback given to each official participating in a major domestic event● Review assessments and evaluations from domestic and international events as means for recommending to FHC development opportunities and to support ranking of FIH and PAHF level officials● Develop, maintain and publicise criteria for the selection of officials for development and officiating opportunities domestically and internationally● Provide transparent guidelines and decisions for ranking officials domestically and internationally● Work closely with National Team Programs to provide qualified Canadian officials for domestic and international events (can include: training camps, test events, tours, sanctioned and/or development events, etc)● Identify individuals to participate (as representatives of FHC and with FHC BoD approval) in training and development opportunities (e.g. clinics, conferences, training sessions) for international or emerging officials● Develop and maintain a roster of officials qualified for International appointments and a long-list of emerging officials who show potential for future international appointments● Manage the list of eligible/qualified officials for international appointments and recommend, to FHC for approval, the appointment of officials for such appointments when given the option from PAHF and/or FIH● Monitor and ensure FHC has viable nominations for Officials Committee at PAHF
Membership	<ol style="list-style-type: none">1. Members of the Committee must be in good standing with FHC and their Provincial Field Hockey Association (where applicable)2. FHC Board of Directors will appoint the Chair of the Committee based on their expertise, experience as an official and demonstrated leadership qualities;3. FHC Board of Directors will appoint the committee members;



	<ol style="list-style-type: none">4. Committee members must be active current officials or recently retired (within the last 5 years);5. Committee members will actively contribute to the mandate of the Committee based on their skills, knowledge, qualifications, and expertise;6. Committee members shall represent all types of officials;7. Committee membership will be geographically representative with further considerations around diversity in gender, ethnicity, age, etc.;8. The Chair and Committee members will serve a term of two (2) years, with the option of renewal but may serve no more than four (4) terms.
Operating Principles of the Committee	<p>Operating Principles of the Committee:</p> <ol style="list-style-type: none">1. The Committee will meet and communicate through phone, email or electronic means as necessary;2. The Committee will meet a minimum of four times per year;3. Operational support for the Committee will be provided by FHC staff as needed;4. Decision making will be done by consensus unless a vote is determined by the Chair. The Chair will only vote in the event of a tie;5. The Committee will report to the Board through the Chair(s).

Approved: April 2020