

## 2014 ANNUAL GENERAL MEETING

### MEETING MINUTES (Draft)

Wednesday, July 30, 2014

16:00PST/17:00MST/18:00CST/19:00EST/20:00AST/20:30NST



**FIELD HOCKEY  
CANADA**

#### ATTENDANCE:

- **PEI:** Barbara Carmichael\*
- **NS:** Sharon Rajaraman\*
- **QC:** Shelley Fraser
- **ON:** Diane Huneault\*, Vanessa Williamson, Gord Buttinger
- **AB:** Burgundy Biletski, Sharon Bhola\*, Chrissy Kilroe
- **BC:** Sue Demuynck\*, Chris Wilson, Eric Broom, Gary Boddington
- **FHC Partners:** Laura Watson (CAC), Mary Cicinelli (FIH & PAHF)
- **FHC:** Ann Doggett, Rhonda Lewis, Robin Richardson, John MacMillan, Gordon Plottel, Kim Ewasechko, Jeff Sauvé, Ian Baggott
  - *Regrets from Thea Culley and Matt Guest competing at the Commonwealth Games.*
  - *\* Individual carrying proxy votes on behalf of their Province.*

Agenda Item	Minutes
1. Call to Order	Ian Baggott calls the meeting to order at 4:05PM PST.
2. Establish Quorum, Clarification of Voting Procedures	<p>With all PSOs (less Quebec) in attendance, quorum is established. With the AGM held via conference call the manner in which votes will be counted is clarified. All are in agreement with the process.</p> <p><b>MOTION:</b> to adopt the 2014 Annual General Meeting agenda as presented. Moved by: Robin Richardson    Seconded by: Sue Demuynck Result: Carried unanimously.</p>
3. Approval of the 2012 & 2013 AGM Minutes	<p>The 2012 minutes were not approved at the 2013 Annual General Meeting. As a result, both the 2012 and 2013 minutes are presented for approval.</p> <p>Sue Demuynck was at the 2013 Annual General Meeting but she was not noted on the minutes. This amendment is accepted and the revised minutes will be posted.</p> <p><b>MOTION:</b> to approve the revised minutes of the 2012 and 2013 Field Hockey Canada Annual General Meetings. Moved by: Sue Demuynck    Seconded by: Sharon Rajaraman Result: Carried unanimously.</p>



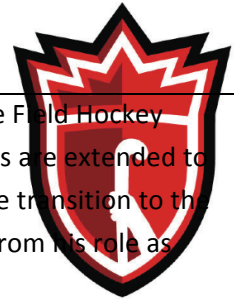
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<p>4. Chair of the Board Report</p>	<p>President, Ian Baggott directs delegates to his report provided in advance of the Annual General Meeting. He asks if there is any questions arising form the report, to which there are none.</p> <p>Ian extends, on behalf of the Board, his gratitude to the Provinces for their ongoing efforts in developing the game across Canada. He also makes special mention of fellow Board Members, extending thanks to Gordon Plottel for his work on the by-laws and the transition to the new legislation. Ian thanks Robin Richardson for his many hears of service and sound financial advice.</p>
<p>5. Governance Report</p>	<p>Gordon Plottel provides an overview of the reasoning, process and documents that have lead to the requirement for the Special Resolution as put forward.</p> <p>Gordon outlines the major discussion points and outcomes of the Special General Meeting. He asks for approval of the Special General Meeting minutes. Prior to the reading of the motion, Sue Demuyneck points to two changes to the draft minutes (Sue was present at SGM #2 and PEI voted against the final motion). Changes to draft will be made and re-posted to website.</p> <p><b>MOTION:</b> to approve the revised minutes of the 2014 Special General Meeting. Moved by: Sue Demuyneck    Seconded by: Sharon Rajaraman RESULT: Carried unanimously.</p> <p>Gordon provides a more detailed summary of documents and outlines the process for Field Hockey Canada to transition to the NFP Corporations Act. The following three motions are put forward.</p> <p><b>MOTION:</b> To approve the bylaws (Schedule B to the special resolution provided). Moved by: Mary Cicinelli    Seconded by: Diane Huneault Result: Carried, unanimously.</p> <p><b>MOTION:</b> to approve the articles of continuance (transition). Moved by: Mary Cicinelli    Seconded by: Ann Doggett Result: Carried, unanimously.</p> <p><b>MOTION:</b> to approve the special resolution approving the Directors of Field Hockey Canada to transition the legislation to the new NFP Corporations Act. Moved by: Mary Cicinelli    Seconded by: Sharon Rajaraman Result: Carried, unanimously.</p>




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<p>6. Treasurer Report</p>	<p>The audited financials for the 2012-13 and 2013-14 fiscal years are presented. The financials were not formally approved at the 2012 meeting and both are put forward in one motion at the 2014 annual general meeting.</p> <p><b>MOTION:</b> to approve the 2012-13 and 2013-14 audited financials. Moved by: Sue Demuynck    Seconded by: Ann Doggett Result: Carried, unanimously.</p> <p>Mary Cicinelli brings forward a comment on the auditors note in the financials regarding the internally restricted funds for international hosting. The note states funds are provided for "FIH events". Mary suggests the note also include PAHF events, a suggestion which is endorsed by all at the meeting. Jeff Sauvé will bring this action item forward to Field Hockey Canada's auditors.</p> <p>Jeff presents the budget summary as approved by the Field Hockey Canada Board of Directors. The document was designed to better align with the core functions of the organization. It is questioned as to what details will be provided in addition to the summary. It is agreed the details in the audited financials and the budget summary are appropriate for presentation to membership and at the Annual General Meeting.</p> <p>Robin Richardson, who is stepping down from his role after three years as treasure, states that despite trying financial times, Field Hockey Canada has managed to achieve a profit in each of the last two fiscal years. Robin recognizes the effort of staff in achieving this and in particular Jeff and Samantha Shorter.</p> <p>Robin states that the financial controls and daily financial activity are well managed. The concerns regarding the accounts receivables are discussed and the action that has, and will continue to take place to prevent accruing receivables to the degree they have done so in the past.</p> <p>Robin extends a special thanks to Ann Doggett and the Men's PanAm Cup organizing committee who were able to show a profit when all finances were reconciled.</p>
<p>7. Staff Report</p>	<p>Chief Executive Officer, Jeff Sauvé directs delegates to his report provided in advance of the Annual General Meeting. He asks if there is any questions arising from the report, to which there are none.</p>



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	<p>Jeff thanks the Provincial Sport Organizations, members of the Field Hockey Canada committees and the Board of Directors. Special thanks are extended to Gordon Plottel for navigating Field Hockey Canada through the transition to the new legislation, and Robin Richardson who is stepping down from his role as treasurer.</p>
8. Notice of Motions	<p>One motion from the general membership was submitted in advance of the Annual General Meeting.</p> <p>The motion is put forward by Chris Wilson (BC) as summarized in his proposal, in which he proposes to increase individual fees by \$12.00. There is much discussion surrounding the proposal, including the need for more time for Provincial Presidents to discuss with their Board of Directors and clubs.</p> <p>There is discussion of adjourning the topic, to be decided upon at a Special General Meeting in the fall. There are additional concerns raised about this timeline. It is decided the Board of Directors of Field Hockey Canada will be asked to consider striking an ad hoc committee to put together a proposal for an increase in dues to take effect as of September 2015.</p> <p>The proposal will be forwarded to the Provincial Presidents for consideration and feedback no later than March 2015. Chris withdraws the motion.</p>
9. Nominations & Elections	<p>Summary of terms of current Board Members are presented. With Robin Richardson stepping down, it is proposed that Anne McMullin be added as a director-at-large to the Board of Field Hockey Canada.</p> <p>A qualified and experienced executive, Anne is the CEO of Urban Development Institute, Pacific Region. In addition to her philanthropic and volunteer board positions, Anne has served in senior executive roles with the North Vancouver Chamber of Commerce, Port Metro Vancouver and the BC Salmon Farmers Association. Anne has more than 20 years of professional experience in communications, government relations &amp; public engagement.</p> <p><b>MOTION:</b> to nominate Anne McMullin to the Field Hockey Canada Board of Directors as a Director-at-Large Moved by: Mary Cicinelli    Seconded by: Robin Richardson Result: Carried, unanimously.</p>

10. Other Items	There are no other items brought forward for discussion.	 <b>FIELD HOCKEY CANADA</b>
11. Adjournment	MOTION: to adjourn the 2014 Annual General Meeting. Moved by: Sue Demuynck    Seconded by: Sharon Rajaraman Result: Carried, unanimously.  Meeting adjourned at 5:24PM PST.	

❖ AGM Website is located at: <http://www.fieldhockey.ca/en/2014agm>