



## APPLICATION FOR THEORY EQUIVALENCY

\*\*\*Please print and complete all fields\*\*\*

APPLICANT'S NAME: \_\_\_\_\_  male  female

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROVINCE: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

PHONE: HM ( ) \_\_\_\_\_ WK ( ) \_\_\_\_\_ FAX ( ) \_\_\_\_\_

DATE OF BIRTH:    /    /    E-MAIL: \_\_\_\_\_

NCCP #: \_\_\_\_\_

**CAO Membership Information:**

SPORTS COACHED (Primary): \_\_\_\_\_ OTHER (S): \_\_\_\_\_

COACHING POSITION:  Volunteer  Teacher  Professional Paid  Other  Not Active

On average, how often per week do you coach? \_\_\_\_\_ (# of sessions)  Not Active

If active, how many months per year do you coach? \_\_\_\_\_

Number of years coaching: \_\_\_\_\_ Age of athletes coached: \_\_\_\_\_

Gender of athletes coached:  Males  Females  Both

Do you coach athletes with a disability?  Yes  No

**I AM APPLYING FOR:**

<b>LEVEL 1 THEORY EQUIVALENCY</b>		<input type="checkbox"/>	<b>\$35.00</b>
<b>LEVEL 2 THEORY EQUIVALENCY</b>		<input type="checkbox"/>	<b>\$40.00</b>
<b>LEVEL 1 and 2 THEORY EQUIVALENCY</b>		<input type="checkbox"/>	<b>\$60.00</b>
<b>Method of Payment</b>	<b>Card Number</b>	<b>Expiry</b>	<b>Name of Cardholder*** (Please print)</b>
VISA <input type="checkbox"/>		mm/yy	
Mastercard <input type="checkbox"/>		mm/yy	
Cardholder Signature: (please sign here)-->			
Cheque (enclosed) <input type="checkbox"/>	Please make cheque payable to the <b>Coaches Association of Ontario</b>		

**I have enclosed:**

- A copy of Undergraduate and/or Graduate Degree\*
- Complete Practical Record Form
- Applicable fee

\*Must have graduated prior to 2004.

**PRACTICAL EXPERIENCE RECORD**

There are (3) components to each level of the National Coaching Certification Program. These components are the Theory component, the Technical component and the Practical component. This application for equivalency applies only to the Theory component of certification in the old National Coaching Certification Program. In order that we may assess your active coaching status, we ask that you complete this practical experience record.

**PLEASE NOTE THE FOLLOWING:**

- Equivalencies will not be granted for Competition: Introduction Part A or B.
- To obtain your Technical and Practical certification you must contact your Provincial Sport Organization.
- For Level 1 Equivalency: Undergraduate degree in Physical Education or Kinesiology, Human Kinetics, Kinanthropology or other sport-science undergraduate degree prior to 2004.
- For Level 2 Equivalency: Graduate degree in Physical Education or Kinesiology, Human Kinetics, Kinanthropology or other sport-science Graduate degree prior to 2004.

**Name & Address of Club/Organization that you currently coach with.**

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**Description of programs, athletes and their abilities.**

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**Description of involvement, position, length of time coaching.**

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**Applicants Signature**

**Head Coach/Direct Supervisor Signature**

**Date**

## CONSENT REGARDING PERSONAL INFORMATION PROTECTION

You have various rights under the *Personal Information Protection and Electronic Documents Act* (PIPEDA), including the necessity of consent being obtained prior to collection, use and disclosure of your personal information. CAO is in compliance with PIPEDA and has a policy that recognizes the right of privacy of individuals with respect to their personal information and the needs of the CAO.

I, \_\_\_\_\_ [*please print*] **consent to the collection, use and disclosure of my personal information for the reasons listed below. Such permission is indicated by a mark in the check box:**

- Internal Communications: CAO will distribute a newsletter, and other information as the opportunity arises to members of the association.
- NCCP Database/Coaching Credentials: Verification of entry in the Coaches Association of Canada database to determine level of certification and coaching qualifications.
- Credit card information: For registration at conferences, purchasing books, coaching manuals and other resources.
- Advertisements: Individuals providing their addresses or e-mail addresses to the CAO will receive occasional product or services, (e.g. insurance, car rentals, and accommodation) from CAO sponsors. This material will be distributed internally through the CAO. *The CAO does not share its database with any external organizations.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Note: The CAO does not require, as a condition of membership that an individual consent to the collection, use or disclosure of personal information.*

## COACHING CODE OF ETHICS

### I. Respect for Participants

The principle of respect for participants challenges coaches to act in a manner respectful of the dignity of all participants in sport. Fundamental to this principle is the basic assumption that each person has value and is worthy of respect.

### II. Responsible Coaching

The principle of responsible coaching carries the basic ethical expectation that the activities of coaches will benefit society in general and participants in particular and will do no harm. Fundamental to the implementation of this principle is the notion of competence - responsible coaching (maximizing benefits and minimizing risks to participants) is performed by coaches who are "well prepared and current in their discipline.

### III. Integrity in Relationships

Integrity means that coaches are expected to be honest, sincere and honourable in their relationships with others. Acting on these values is most possible when coaches possess a high degree of self-awareness and the ability to reflect critically on how their perspectives influence their interactions with others.

### IV. Honouring Sport

The principle of honouring sport challenges coaches to recognize, act on and promote the value of **sport** for individuals and teams and for society in general.

***I agree to abide by the Coaching Code Of Ethics***

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please return completed Application with payment to:**

**Coaches Association of Ontario**

3 Concorde Gate, Suite 108

Toronto, ON M3C 3N7

Or by e-mail: [education@coachesontario.ca](mailto:education@coachesontario.ca)

Or by fax: (416) 426-7331

**FOR OFFICE USE ONLY**

CRF# \_\_\_\_\_

CAO Approval \_\_\_\_\_

Date \_\_\_\_\_

