

**Field Hockey Canada  
2004 PAHF Pan American Cup Hosting Committee**

**REQUEST FOR VOLUNTEERS**

**“THE VALUE OF ONE - THE POWER OF MANY”**

**2004 Pan American Cup  
London, Ontario May 12-23, 2004**

**The 2004 Pan American Cup is the Pan American Continental Qualifier for the 11th Men's World Cup in 2006. The number of countries to advance from each Regional Qualifier to the 2nd Pan American Cup will be based on the number of countries that actually participates in each Regional Qualifier.**

As Chairperson for the 2004 Pan American Cup Tournament, Mr. Raphael Fernandes, and his Co-Chairperson Mr. Derek Sandison, are very confident that all the energetic and enthusiastic Field Hockey lovers will be as excited, and committed to this challenge in staging this International Event.

This event will not only showcase the talent and skill of the players and officials, but will also portray the diversity that the volunteers and their families offer, in welcoming North and South America to this stage.

Please, if you can assist the Hosting Committee for 1 day, 2 weeks or 6 months, please complete the form below and e-mail it to [raphael.fernandes@rogers.com](mailto:raphael.fernandes@rogers.com) before October 31<sup>st</sup>.

**Personal Information (Please be kind enough to attach a brief resume)**

**Name:**

**Address:**

**E-mail Address:**

**Phone:**

**Fax:**

**Yes\_\_\_No\_\_\_ I have worked at a National or International event before.**

**If yes, please let the hosting committee know what you did at the event in the space below:**

Please check in priority order, the categories listed below that you would be interested in helping the hosting committee organize:

### **Administration**

Coordinators to be established in the following areas:

- Contract negotiations (facilities, accommodations, etc.)
- Day to day operations
- Accreditation
- Security access

### **Business**

Coordinators to be established in the following areas:

- Corporate Contracts
- Souvenir Program
- Ticket Sales
  - corporate sales
  - pricing
  - special deals
  - awareness/public relations
  - club liaison
- Media
- Public Relations

### **Facilities**

Coordinators to be established in the following areas:

- Pitch (including pitch surface, markings, goals, flag posts, team benches, Technical Table)
- Site (including fencing, bleaches, tents, trailers, toilets, change rooms, office space)
- VIP/Officials services
- Security
- Catering/Merchandise
- Technical Support / Video recording from all 4 corners of the playing field

### **Finance**

- Work closely with the Tournament Chair, FHC's Financial Assistant and Senior Manager.
- Assist in the development of budgets for the various committees and monitor their fiscal performances.
- Monitor the financial management and control systems in concert with the Chair, FHC Business Management Unit.

## **Hosting**

Coordinators to be established in the following areas:

- Team Services
- Transportation
- Medical Services
- Banquets and Receptions
- Accommodation (Team, FHC and FIH)
- Bulletins (through the National Office)

## **Special Events and Volunteers**

Coordinators to be established in the following areas:

- Ceremonies
- Volunteer recruitment and appreciation
- "Hockey Fest" (food/beer festival, photo sessions, autograph sessions, etc.)
- Accreditation

**Thank you for your kind offer to assist F.H.C in hosting the 2004 Pan American Cup International Hockey Tournament in London, Ontario, Canada.**

**Please remember to return the completed form with a brief resume to:**

**[raphael.fernandes@rogers.com](mailto:raphael.fernandes@rogers.com)**

**Mr. Raphael Fernandes, Chairperson, Pan American Cup**